

WordPress - Delete Users

Topics : <u>Wordpress</u> Written on <u>December 15, 2023</u>

Deleting users in WordPress is a straightforward process. However, before you delete a user, it's important to understand that deleting a user removes their access to the site, but it does not delete the content they have created. Here's how you can delete users in WordPress:

Delete Users:

1. Login to your WordPress Dashboard:

- Open your web browser and navigate to the login page of your WordPress site.
- $\circ\,$ Enter your username and password to log in.

2. Access the Users Section:

• In the left sidebar, find and click on "Users."

3. View All Users:

• Click on "All Users" to see a list of all users on your site.

4. Select the User to Delete:

- Hover over the user you want to delete, and you'll see options like "Edit," "Delete," etc.
- $\circ\,$ Click on "Delete" below the user's username.

5. Confirmation:

• WordPress will ask for confirmation before deleting the user. You'll see a confirmation message indicating that deleting a user will remove them from the site.

6. What Happens When a User is Deleted:

- Deleting a user removes their access to the site. However, it does not delete the content they have created (e.g., posts, pages).
- $\circ\,$ Any content created by the deleted user will usually be attributed to the user with the role "Deleted User."

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🚳 Dashboard	Users Add New User			Screen Options 🔻 Help 🔻	
📌 Posts	New user created. <u>Edit user</u>			8	
9] Media					Search Lisers
Pages	All (2) Administrator (1) Subscriber (Bulk actions V Apply	Change role to V Change			2 items
Comments	Bulk actions Delete	Name	Email 🖨	Role	Posts
 Appearance Plugins 	Send password reset aryatechno	_	info.aryatechno@gmail.com	Administrator	2
📥 Users 🗸 🗸	john2023	john roy	MANOJCOMP2006@YAHOO.CO.IN	Subscriber	0
All Users	Edit Delete fiew Send password reset				
Profile	🗌 Username 🗢	Name	Email 🗘	Role	Posts
🖋 Tools	Bulk actions V Apply	Change role to V Change			2 items
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 Collapse menu 	Thank you for creating with <u>WordPress</u> .				Version 6.4.2

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